



## केन्द्रीय फिल्म प्रमाणन बोर्ड

फेज़-1 बिल्डिंग, 9वीं मंजिल, फिल्म प्रभाग, डॉ.देशमुख मार्ग, पेडर रोड, मुंबई - 400 026

संख्या:-D-26017/2/2015-Accts.

दिनांक:19.08.2020

To,

Director,  
Directorate General of Advertising and Visual Publicity,  
8<sup>th</sup> Floor, Room No.835,  
Suchana Bhavan, CGO Complex,  
Lodhi Road,  
New Delhi – 110001.

Sub:- Publishing the advertisement in local dailies regarding tender for Hiring Two well maintained Cars on monthly basis.

Sir,

Central Board of Film Certification, one of the media units of the Ministry of Information and Broadcasting has nine regional offices throughout the country. One of the regional office and head Quarters of central Board of Film Certification (CBFC) is at Mumbai.

2. It has been decided to hire two well – maintained cars at CBFC head quarters in Mumbai on monthly basis from Car Rental agencies for office use. With a view to hire cars on proper price, a tender notice is required to be issued in the local dailies. Therefore, the tender notice (bilingual) to be published in local dailies is enclosed. It is requested to advertise the tender notice (Annex-1) in local dailies in Mumbai.

Yours Faithfully,

(Sanjai Jaiswal)

Sr. Administrative Officer

Encl: Tender Notice

### Notice Inviting Tender

Sealed tender are invited for hiring of two well maintained cars (diesel/Petrol/CNG Variant) on monthly basis from reputed car rental agencies/firms with the attached terms & conditions. The rate should be inclusive of all expenses (i.e on fuel, maintenance, driver's salary etc). The tender application should be submitted along with Earnest money deposit of Rs. 15000/- in the form of DD/FDR etc. The last date for submitting the tender is 30-09-2020 by 4.00 pm. The tender should be sent to the office of CEO, CBFC, Central Board of Film Certification 9<sup>th</sup> Floor, 1<sup>st</sup> Phase Building Films Division complex, 24-Dr. G Deshmukh Marg, Mumbai - 400026. For details please visit our office website [www.cbfcindia.gov.in](http://www.cbfcindia.gov.in)

  
(Sanjai jaiswal)  
Sr. Administrative Officer,  
CBFC, Mumbai

Encl: As above

To,

1. As per list.
2. Notice Board.
3. Website [www.cbfcindia.gov.in](http://www.cbfcindia.gov.in)
4. [www.eprocure.gov.in](http://www.eprocure.gov.in)
5. DAVP for publishing on the Local daily at Mumbai.

### Terms & Condition

1.	Type of car – (1) Amaze/Hyundai i20/ Swift Dzire (CNG, diesel, petrol), Similar car for use of RO, CBFC, Mumbai. (2) Honda City/Innova/Brezza/Verna/Creta/Similar car for use of CEO, CBFC Mumbai.
2.	The monthly car run mileage is 1250 Kms.
3.	Application of Tender should be accompanied by earnest money deposit in the form of DD/FDR etc of Rs. 15000/- Application without earnest money shall be rejected.
4.	The duration of usage of vehicle Shall be 12 (Twelve) hours in a day. It should be exclusively for the usage of CBFC office. The provided vehicles should not be used for any other propose even during the non-working hours.
5.	The car is for 25 days in a month.
6.	The supplier of the car shall provide replacement of a vehicle in case of break-down of vehicle immediately on getting information
7.	If the monthly limit of 1250 Km is not utilized in a particular month, the shortfall in mileage in a month will be utilized within six (6) months without any extra payment.
8.	The supplier shall ensure that the vehicle is kept in top condition and maintained to the satisfaction of the Chief Executive Officer/Regional Officer of CBFC Mumbai. The driver should be experienced and should not be changed without permission
9.	The contract can be terminated by giving notice of 30 days in writing from either side.
10.	The term of offer is for a period of Three Years or 36 months from the date the vehicle is placed at the disposal of the hire.
11.	The bills should be submitted before 5 <sup>th</sup> of every month proper log book should be maintained and initials of the concerned officers should be obtained every day. A copy of the log book should be submitted along with the bill for payment, without fail. The payment will be made through ECS. Please provide your bank details and PAN/TAN card.
12.	The Service tax should be paid by the owner of the car himself
13.	CBFC has the right to accept or reject the quotation/tender
14.	The successful bidder Shall have to provide Performance Security in the form of DD/FDR amounting to 5% of the value of contract.
15.	The bid security deposit of Rs. 15000/- shall be refunded to the successful bidder on the receipt of Performance Security.
16.	No advance Payment shall be made in any circumstances
17.	The bidder should clearly quote whether the rate is inclusive of all taxes or exclusive all taxes.
18.	Vehicle registration, driver documents & all necessary eligibility as per transport department rules to be complied by the Agency.